

## Internal Quality Assurance Cell

### Action Taken Report

(For Approval of CDC)

2018-19

In continuation to previous year's Action Plan this year's Action plan was prepared in the light of previous years incomplete tasks. Though we have achieved substantial success in implementation and execution of this year's Plan, there are few areas that need special attention.

#### **Criteria I- Curricular Aspects**

- New courses like Tribal Laws, Women and Law were introduced and the Social Welfare Legislations was recommended at the BoS.
- Four new certificate courses were introduced targeting the professional development of students
- MoU's were entered with the leading lawyers of the city for internship and many number of students benefitted from the same
- Structured feedbacks were obtained from the Students, Teachers and Parents. The analysis of the teacher and parent's feedback could not be done very satisfactorily.

#### **Criteria II- Teaching, Learning and Evaluation**

- Teachers were given a training in using platforms like Moodle, Google classrooms etc. The screen mirroring devices were purchased to make ICT lectures more convenient.
- Apart from UT and Model Exams other evaluation methods like presentations and group discussions were used on regular basis.
- Could not get nod of Government for filling of teaching posts
- The mentoring of the students was effectively done and remedial coaching was provided to the weak students

#### **Criteria III- Research, Innovation and Extension**

- Three workshops on IPR were conducted in this academic year
- 19 research papers in all and One book were published by the teachers
- All our teachers participated in National/International Conferences

- A grand and very successful International Conference along with foreign delegates was organized in the month of March 2019
- Almost all students of the college were involved in one or other community service through NSS and Legal Aid Cell

#### **Criteria IV- Infrastructure and Learning Resources**

- The database were updated though we need to work on full automation of library services
- Few new Reference books were added to the library
- Screen Mirroring devices for effective content delivery in the classrooms were purchased and installed

#### **Criteria V- Student Support and Progression**

- A National Level Moot Court competition was organized in the month of March 2019 wherein 11 teams from different parts of India participated.
- The SRC organized different events for the students
- Sanitary napkins vending machine was installed
- The Institution gave awards and prizes to Meritorious Students
- Certain facilities like Installment and concession in fees were given to economically weak students
- Workshop was organized for soft skill development for the students

#### **Criteria VI- Governance, Leadership and Management**

- Regular meetings of the IQAC and timely submission of different reports were taken
- A workshop for the Staff Members to acquaint with the new accreditation system and the quality initiatives was organized in the month of July 2018
- Steps were taken to use SMS, Whatsapp and other social media platforms to introduce e-governance in different activities of the Institution
- One of our teacher attended a Swayam Course
- The financial assistance of Rs. 200000 was received from the Individual Philanthropy in the memory of his Parents who were former faculty of the Institution.
- International Seminar was organized to provide academic exposure to the Staff and Students

#### **Criteria VII- Institutional Values and Best Practices**

- Gender initiatives in the form of training to girl students, installation of Sanitary napkin vending machine etc were taken by the Institution

- Energy audit was undertaken and it was resolved to change to energy saving modes in coming days
- The students were time to time oriented about the ethics and moral values. The Independence day and Republic day celebrations was used as platform for the same.

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